

Region 11 Private School Cooperative

Yearly Timeline

August-September	Conduct PNP meeting - New Year Services Consult with PNPs on program needs and set aside amounts Affirmation of Consultation signed by each PNP and send to districts for submission to TEA
September-October	Identify students who qualify for services based on academic need and home address Design and implement services for each PNP based on needs
October – December	Continue consultations with PNPs and adjust services as needed Conduct fall site visit to each Title I program (observations)
November	Conduct Fall PNP meeting - networking
January	Send initial certified letter to all PNPs in Region 11 concerning participation for the next year
February	Hold PNP Open House and begin consultations for the next year
February – May	Assist PNPs in completing low income report for use in calculating Title funds set asides for the next year – student list Conduct spring site visit to each Title I program (observations) Conduct spring inventory of materials purchased with federal funds Continue consultations with PNP and adjust services as needed Consult with PNPs concerning summer tutoring; design program if needed
May	Send information to district for calculation of set asides for the next year student list and participation forms. Send information to the district for completion of the Grant
July - August	Send Needs Survey to PNP's Receive allocations from districts