4.7.4 Code 08 - Vocational Adjustment Class (VAC)

This instructional arrangement/setting code is used for a student who is participating in a special education work-based learning program and is **employed in a paid full- or part-time job with regularly scheduled direct involvement** by special education personnel in the implementation of the student’s IEP.¹

This instructional arrangement/setting code must be used in conjunction with the student’s individual transition plan and only after your school district’s CTE classes have been considered and determined inappropriate for the student by the student’s ARD committee.

This code applies to a student in **paid** full-time or part-time employment, as documented by the ARD committee in the student’s records. This instructional arrangement/setting code should not be confused with general CTE classes that are offered by your district.

A student with a disability may participate in other occupational preparation programs (which do not generate special education contact hours), including general CTE and career and technical education for the disabled (CTED) classes. However, the student must be employed, receiving special education services as required in the IEP, and coded VAC (08) to claim special education contact hours.

4.18.3 Code 08 - Vocational Adjustment Class (VAC) Example

A student works half of the school day and attends classes the other half of the day. During the instructional half of the day, the student attends one special education class related to job training and two CTED classes. After 3 weeks, the student loses his job but remains in the special education job training class he has been enrolled in from the beginning of the school year.

*For the time the student is gainfully employed, the instructional arrangement/setting code for the student should be 08, and the CTE code should be V2 (see Section 5 Career and Technical Education (CTE) Error! Reference source not found.). As soon as the student loses his job, the student’s instructional arrangement/setting code should be changed to reflect the appropriate code for the interim placement determined by the ARD committee, but the CTE code will remain V2 if the student remains enrolled in two vocational classes. Note that CTED classes are CTE classes and not special education classes.*

A student who loses a job must be provided with a full instructional day during the time he or she is without a job. A student may not stay at home during the time in which he or she was previously on the job.

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¹ 19 TAC §89.63(c)(9)