

Administrative Services

Contract 2015-2016

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2015, on either the district or ESC Region 11. Until September 1, 2015, a district or ESC Region 11 can notify the other party of its wishes to void this contract, but early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Administrative and Business Services Division offers the following services and discounts to school districts/charter schools that sign the **Administrative Services Contract**:

Services Included at No Additional Charge

- TEA/SBEC rules/regulations dissemination and interpretation, including individual district support and assistance
- Communication Networks
 - o Campus Carousel (Campus Administration Network)
 - o Superintendent Book Studies
- On-site Consultation/Technical Assistance Visits (on request)
 - o Professional Development Planning
 - o Site-Based Decision Making Committee Effectiveness Evaluation
 - o PDAS/ILD Teacher Appraisal Updates
 - o Leadership Development/Professional Development
 - o Substitute Training
 - o Other district-identified areas of need
- PDAS/Teacher Appraisal Technical Assistance
 - o T-TESS/T-PESS Teacher/Principal Appraisal Training (Pilot & Refinement Districts Only 2015-16)
 - o T-TESS/T-PESS Teacher/Principal Appraisal Technical Assistance
- Superintendent/Principal Appraisal Technical Assistance

Services Included at a Reduced Fee

All trainings listed are available to contracting districts upon request, but not necessarily scheduled. All experiences are available for on-site, customized delivery.

- PDAS Certification Training and PDAS Refresher/Update Training
- Instructional Leadership Development (ILD) Training and Certification
- Leading District Transformation (Strategic Planning, Root Cause Analysis)
- Leadership 101 for District-Level Leadership
- Leading Campus Innovation Academy
- Advanced Administrator Academy — Experienced Principal Summit
- Assistant Principal Leadership Development Academy
- Teacher Leader Academy

Services Included At a Reduced Fee (continued)

- **Administrator Coaching Services**
- **New Teacher Induction Series**
- **School Business Systems Support Services (PEIMS, Data Quality, Business Services)**
- **Additional topics, including but not limited to**
 - o Fierce Conversations
 - o Crucial Conversations
 - o Time Management
 - o Walk-Through Training
 - o Making Meetings Work
 - o Delegation
 - o Team/Culture Building
 - o Change Process
 - o Administrative Assistant/Secretary Conference
 - o Bus Driver Training/Certification
 - o Bus Driver “Classroom Management”
 - o Substitute Training
- **Technology and Learning Analytics Evaluation Tool — BrightBytes Clarity for Schools**

BrightBytes Clarity for Schools is an online platform that helps schools determine the impact of technology on student learning. The framework provides a medium for all stakeholders to establish a common understanding of technology use by examining the measurement of student and teacher access to technology at school and at home, teacher and student skills, and factors in the school environment, such as relevant policies and administrative support. All three areas converge to produce the results in the classroom, which closely examines both teacher and student use of specific technologies for various types of learning. The framework is used to drive all qualitative and quantitative analyses provided by the Clarity for Schools platform, helping educators determine the links between their school’s technology use and student learning outcomes.

ESC Region 11 Contact

Director of Administrative Services
(817) 740-7543



Administrative Services Contract

Price List — 2015-2016

<u>School Type</u>	<u>Cost</u>
Public Districts	\$.70 per enrollment
Non-Public Schools	\$.90 per enrollment