



TEXAS RECORDS EXCHANGE (TREx)

April 19, 2024

Deanna Harris, PEIMS Specialist

2023-2024
SCHOOL YEAR



DATA ELEMENT UPDATES

- Added a new data element TE149 STUDENT-ACCELERATED-EDUCATION-PLAN (HB 1416, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
STUDENT-ACCELERATED-EDUCATION-PLAN	StudentAcceleratedEducationPlan	StudentDemographicType	9/1/2023	
Definition				
STUDENT-ACCELERATED-EDUCATION-PLAN indicates a student did not perform satisfactorily on an assessment instrument under TEC §39.023(a) or §39.023(c) for two or more consecutive years in the same subject area and the school district developed an accelerated education plan as outlined in §28.0211(f).				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE149	TC16	No	0, 1	
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	#	

DATA ELEMENT UPDATES

- Added a new data element TE150 ACCELERATED-INSTRUCTION-SUBJECT (HB 1416, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
ACCELERATED-INSTRUCTION-SUBJECT	AcceleratedInstructionSubject	AcceleratedInstructionType	9/1/2023	
Definition				
ACCELERATED-INSTRUCTION-SUBJECT indicates the subject in which the student is eligible to receive accelerated instruction.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE150	TC49	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	CODED	##	

DATA ELEMENT UPDATES

- Added a new data element TE151 STUDENT-ACCELERATED-INSTRUCTION-PARTICIPATION (HB 1416, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
STUDENT-ACCELERATEDINSTRUCTION-PARTICIPATION	StudentAcceleratedInstructionParticipation	AcceleratedInstructionType	9/1/2023	
Definition				
STUDENT-ACCELERATED-INSTRUCTION-PARTICIPATION indicates <u>whether or not</u> the student participated in the prescribed accelerated instruction for the subject in which the student did not achieve satisfactory performance on an assessment instrument.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE151	TC50	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	CODED	##	

DATA ELEMENT UPDATES

- Added a new data element TE152 ASSIGNED-HOURS-ACCELERATED-INSTRUCTION (HB 1416, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
ASSIGNED-HOURS-ACCELERATED-INSTRUCTION	AssignedHoursAcceleratedInstruction	AcceleratedInstructionType	9/1/2023	
Definition				
ASSIGNED-HOURS-ACCELERATED-INSTRUCTION indicates the number of hours of accelerated instruction assigned to the student for a particular subject.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE152		No	00.00-30.00	
Applicable Record	Length	Type	Pattern	
Student Record	4	DECIMAL	##.##	

DATA ELEMENT UPDATES



- Added a new data element TE153 YTD-NUMBER-HOURS-COMPLETED (HB 1416, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
YTD-NUMBER-HOURS-COMPLETED	YTDNumberHoursCompleted	AcceleratedInstructionType	9/1/2023	
Definition				
YTD-NUMBER-HOURS-COMPLETED indicates at the time of withdrawal from the school the number of hours of accelerated instruction completed for the subject.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE153		No	00.00-30.00	
Applicable Record	Length	Type	Pattern	
Student Record	4	DECIMAL	##.##	

DATA ELEMENT UPDATES



- Added a new data element TE148 TEXAS-FIRST-EARLY-HS-GRADUATE (SB 1888, 87th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
TEXAS-FIRST-EARLY-HS-GRADUATE	TexasFirstEarlyHSGraduate	AcademicStatus Type	9/1/2023	
Definition				
TEXAS-FIRST-EARLY-HS-GRADUATE indicates the student graduated early under the Texas First Early High School Completion Program.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE148 (PEIMS: E1736)	TC16 (PEIMS: C233)	No	0, 1	
Applicable Record	Length	Type	Pattern	
AAR – Transcript	1	CODED	#	

DATA ELEMENT UPDATES

- REVISSED the data element TE119 ASSOCIATE-DEGREE-INDICATOR-CODE (HB 8, 88th Legislative Session)

Common Name	XML Name	Complex Type	Date Issued	Date Updated
ASSOCIATE-DEGREE-INDICATOR-CODE	AssociateDegree	AcademicStatusType		9/1/2023
Definition				
<p>ASSOCIATE-DEGREE-INDICATOR-CODE indicates that the student earned an associate degree prior to graduation from high school.</p> <p>ASSOCIATE-DEGREE-INDICATOR-CODE indicates that the student earned an associate degree by August 31, immediately following graduation.</p>				
Special Instructions				
<p>An associate degree is defined as an award that normally requires at least 2 but less than 4 years of full-time equivalent college work in a grouping of courses designed to lead the individual directly to employment in a specific career or to transfer to an upper-level baccalaureate program. This specifically refers to the associate of arts, associate of science, associate of applied arts, associate of applied science, associate of arts in teaching, and associate of occupational studies degrees. The term "applied" in an associate degree name indicates a program in which the content is primarily technical. (Source: Texas Higher Education Coordinating Board Glossary of Terms).</p> <p>A student may be reported as having an associate degree at any point while in 11th or 12th grade, or by August 31 immediately following graduation.</p>				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE119 (PEIMS: E1596)	TC16 TC48	No		
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	*	

CODE TABLE UPDATES

- Added a new code table TC49 ACCELERATED-INSTRUCTION-SUBJECT (HB 1416, 88th Legislative Session)

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC49	ACCELERATED-INSTRUCTION-SUBJECT	AcceleratedInstruction Subject	9/1/2023	
Code	Translation			
01	Reading/English			
02	Math			
03	Science			
04	Social Studies			

CODE TABLE UPDATES

- Added a new code table TC50 STUDENT-ACCELERATED-INSTRUCTION-PARTICIPATION (HB 1416, 88th Legislative Session)

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC50	STUDENT-ACCELERATED-INSTRUCTION-PARTICIPATION	StudentAcceleratedInstructionParticipation	9/1/2023	
Code	Translation			
01	Student Participates In Supplemental Accelerated Instruction			
02	Student Does Not Participate – Parent Opt Out Of Accelerated Instruction			
03	Student Does Not Participate – Assigned TIA Teacher			
04	Student Does Not Participate – Assigned Accelerated Instruction In Two Other Subjects			
05	Student Does Not Participate – Retained			
06	Local Education Agency Exempt From Providing Accelerated Instruction			

CODE TABLE UPDATES

- Added a new code table TC48 ASSOCIATE-DEGREE-INDICATOR (HB 8, 88th Legislative Session)

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC48	ASSOCIATE-DEGREE-INDICATOR	AssociateDegreeIndicator	9/1/2023	
Code	Translation			
2	Associate of Arts (AA)			
3	Associate of Applied Arts (AAA)			
4	Associate of Applied Science (AAS)			
5	Associate of Arts in Teaching (AAT)			
6	Associate of Science (AS)			

CODE TABLE UPDATES

- Revised the code table TC07 DISCIPLINARY-ACTION-REASON (HB 114, 88th Legislative Session)

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC 07	DISCIPLINARY-ACTION-REASON	DisciplineActionReason		9/1/2023
Code	Translation			
04	Possessed, Sold, Used, Delivered , Or Was Under The Influence Of Marihuana Or Other Controlled Substance – TEC §§37.006(a)(2)(C) and 37.007(b)			
05	Possessed, Sold, Used, Or Was Under The Influence Of An Alcoholic Beverage – TEC §§37.006(a)(2)(D) and 37.007(b)			
06	Abuse Of A Volatile Chemical – TEC §37.006(a)(2)(E)			
...	...			
Codes 62-64, valid beginning September 1, 2023				
62	Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Marihuana Or Tetrahydrocannabinol – TEC 37.006(a)(2) (C-1)			
63	Possessed, Sold, Gave, Delivered, Or Used An E-Cigarette – TEC 37.006(a)(2)(C-2)			
64	Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC 37.007(b)			

CODE TABLE UPDATES

- Revised the code table TC13 GRADUATION-PROGRAM-TYPE (SB 1888, 87th Legislative Session)

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC13	GRADUATION-PROGRAM-TYPE	GraduationDiplomaType		9/1/2023
Code	Translation			
The following code will apply only to students who graduate by completing the Texas First Early High School Completion Program under Title 19, Part 1, TAC Chapter 21, Subchapter D.				
40	Texas First Early High School Completion Program TAC Chapter 21.52, adopted to be effective August 21, 2022, [47 TexReg 4850].			
...	...			

REMINDERS



■ Legislative Updates (HB 3, 88th Legislative Session):

HB 3 amends TEC §25.002(a) to include in the documents required to be transferred when a student moves from one school to a new school. A copy of the child's disciplinary record and any threat assessment involving the child's behavior under §37.115.

It is very important that districts keep student discipline entries in their software current.

TEA has developed and implemented a method in TREx to transfer five prior years of student discipline records using the PEIMS Summer discipline records. LEAs also need to send threat assessment information and current year discipline records from one LEA to a new LEA at the time of a student's transfer.

REMINDERS – Definition of a student record



To the Administrator Addressed

Commissioner Mike Morath

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DATE:	December 14, 2023
SUBJECT:	House Bill 3 Transfer of Student Records
CATEGORY:	Information
NEXT STEPS:	Share with district and campus leaders, district PEIMS coordinators, Safe and Supportive School Program team members, campus behavior coordinators, campus registrars, and campus TREx clerks

New Record Transfer Requirements

During the 88th Regular Session, the Texas Legislature amended Texas Education Code (TEC), §25.002(a), and added TEC, §25.036(c), in House Bill 3, to require the transfer of a child's disciplinary record and any threat assessments when a child transfers to a new school district. The Texas Education Agency (TEA) has updated the Student Attendance Accounting Handbook (SAAH) and the Texas Records Exchange (TREx) Data Standards to include this new requirement.

TREx Discipline Record

The requirement to transfer a student's discipline record supersedes the previous requirement to transfer only unexpired discipline actions. **The discipline record is defined as a student's cumulative record of formal disciplinary actions reported to the Public Education Information Management System (PEIMS)** from the date that the student was first enrolled in a public school and that the local education agency (LEA) has retained in accordance with the records retention policy. To assist LEAs with the requirement to transfer discipline records, TEA has added one element to the TREx Discipline Action complex type, and nine existing PEIMS data elements with two corresponding code tables. These new data elements will facilitate transmitting current year PEIMS discipline actions for the student to the receiving school. When a student transfers into a new LEA, the discipline record received is considered part of the cumulative record.



REMINDERS

- Added a new data element TE154 BEHAVIORAL-THREAT-ASSESSMENT:
 - To indicate the behavior of a student resulted in a review by the Safe and Supportive School Team.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
BEHAVIORAL-THREAT-ASSESSMENT	TX-BehavioralThreatAssessment	StudentDemographic	9/1/2023	
Definition				
BEHAVIORAL-THREAT-ASSESSMENT indicates a student's behavior has resulted or will result in a threat assessment under TEC §37.115.				
Special Instructions				
If the LEA is at any stage in the threat assessment process, all documents must be forwarded to a new school. See TReX Data Standards Section 2.15 Attachments for additional information.				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TEXX1	TC16	No	0, 1	
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	#	

REMINDERS

- Added a new data element TE155 DISCIPLINE-SCHOOL-YEAR:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINE-SCHOOL-YEAR	SchoolYear	DisciplineActionType	09/01/2023	
Definition				
DISCIPLINE-SCHOOL-YEAR indicates the school year for the discipline record.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE155		Yes	0-9 and dash (-)	
Applicable Record	Length	Type	Pattern	
Student Record	9	TEXT	####-####	

REMINDERS

- Added a new data element TE156 DISCIPLINARY-INCIDENT-NUMBER:
 - To the TReX DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-INCIDENT-NUMBER	IncidentIdentifier	DisciplineActionType	09/01/2023	
Definition				
DISCIPLINARY-INCIDENT-NUMBER designates an incident that occurs on a campus and results in one or more disciplinary actions for one or more students.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE156 (PEIMS: E1016)		No	000001- 999999	
Applicable Record	Length	Type	Pattern	
Student Record	6	STRING	#####	

REMINDERS

- Added a new data element TE157 DATE-OF-DISCIPLINARY-ACTION:
 - To the TReX DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DATE-OF-DISCIPLINARY-ACTION	DisciplineDate	DisciplineActionType	09/01/2023	
Definition				
DATE-OF-DISCIPLINARY-ACTION indicates the date on which the disciplinary assignment was ordered. This may or may not reflect the date on which the disciplinary infraction occurred. This date may or may not reflect the date on which the disciplinary assignment begins. For continuation assignments this date reflects the first day of the school year of the continuation.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE157 (PEIMS: E1036)		No	yyyy = 1900-2024 mm = 01-12 dd = 01-31	
Applicable Record	Length	Type	Pattern	
Student Record	10	CODED	YYYY-MM-DD	

REMINDERS

- Added a new data element TE158 ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT	ActualDisciplineActionLength	DisciplineActionType	09/01/2023	
Definition				
ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT indicates the actual length in days of a student's disciplinary assignment.				
Special Instructions				
Include only the actual number of instructional school days that the student was in attendance when calculating this number. Do not include days absent.				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE158 (PEIMS: E1008)		No	0 - 260	
Applicable Record	Length	Type	Pattern	
Student Record	3	Numeric	###	

REMINDERS

- Added a new data element TE159 CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY:
 - To the TReX DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY	StateOrganizationId	DisciplineActionType	09/01/2023	
Definition				
CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY indicates the instructional campus on which the student was enrolled when the student code of conduct was fractured and the disciplinary assignment was made, or for a continuation disciplinary assignment the campus the student would attend under all normal circumstances if not under a disciplinary assignment.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE159 (PEIMS: E1037)		No		
Applicable Record	Length	Type	Pattern	
Student Record	9	Coded	#####	

REMINDERS

- Added a new data element TE160 OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT	TX-OfficialLengthOfDisciplinaryAssignment	DisciplineActionType	09/01/2023	
Definition				
OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT indicates the official length in days of a student's disciplinary assignment.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE160 (PEIMS: E1007)		No	0 – 999	
Applicable Record	Length	Type	Pattern	
Student Record	3	NUMERIC	###	

REMINDERS

- Added a new data element TE161 DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE	TX-DisciplinaryLengthDifferenceReason	DisciplineActionType	09/01/2023	
Definition				
DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE indicates the reason for the difference, if any, between the official and actual lengths of a student's disciplinary assignment.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE161 (PEIMS: E1009)	TC52 (PEIMS: C166)	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	CODED	##	

REMINDERS

- Added a new data element TE162 INCONSISTENT-CODE-OF-CONDUCT-INDICATOR-CODE:
 - To the TReX DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
INCONSISTENT-CODE-OF-CONDUCT-INDICATOR-CODE	TX-InconsistentCodeOfConductIndicator	DisciplineActionType	09/01/2023	
Definition				
INCONSISTENT-CODE-OF-CONDUCT-INDICATOR-CODE indicates whether an out-of-school suspension, disciplinary alternative education program placement, or expulsion action is inconsistent with a local education agency's student code of conduct.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE162 (PEIMS: E1656)	TC16 (PEIMS: C088)	No		
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	#	

REMINDERS

- Added a new data element TE163 BEHAVIOR-LOCATION-CODE:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
BEHAVIOR-LOCATION-CODE	TX-BehaviorLocation	DisciplineActionType	09/01/2023	
Definition				
BEHAVIOR-LOCATION-CODE indicates where a student committed an applicable offense that is enumerated in Texas Education Code 37.006 or 37.007.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE163 (PEIMS: E1083)	TC51 (PEIMS: C190)	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	CODED	##	

REMINDERS

- Added a new data element TE143 SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW	TX-SafeSupportiveSchoolProgramTeamReview	DisciplineActionType	09/01/2023	
Definition				
SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW indicates whether the Safe and Supportive School Program (SSSP) team conducted a threat assessment related to a reported disciplinary incident.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE143 (PEIMS: E1734)	TC16 (PEIMS: C088)	No		
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	#	

REMINDERS

- Added a new code table TC51 BEHAVIOR-LOCATION-CODE:
 - To the TREx DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC51 (PEIMS: C190)	BEHAVIOR- LOCATION-CODE	TX- BehaviorLocationType	9/1/2023	
Code	Translation			
00	Not Applicable			
01	On Campus			
02	Off Campus, but within 300 feet of campus property line			
03	Off Campus, but at a school sponsored or school related activity			
04	Off Campus, and further than 300 feet from the campus boundary (Student was not in attendance at a school sponsored or school related activity)			
05	On campus of another school district, or while in attendance at a school sponsored or school related activity of another school district			

REMINDERS

- Added a new code table TC52 DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE:
 - To the TReX DisciplineAction complex type to allow an LEA to transmit discipline actions for a student.

Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated
TC52 (PEIMS: C166)	DISCIPLINARY- LENGTH- DIFFERENCE- REASON-CODE	TX- DisciplineActionLengt hDifferenceReasonTy pe	9/1/2023	
Code	Translation			
00	No Difference Between Official And Actual Lengths Of Disciplinary Assignments			
01	Term Modified By District			
02	Term Modified By Court Order			
03	Term Modified By Mutual Agreement Of District, Student, And/Or Parents			
04	Student Completed Term Requirements Sooner Than Expected			
05	Student Incarcerated			
06	Term Decreased Due To Extenuating Health-Related Circumstances			
07	Student Withdrew From School			
08	School Year Ended Before Completion Of Disciplinary Action Assignment			
09	Continuation Of Previous Year's Disciplinary Action Assignment			
10	Term Modified By Placement Program Due To Student Behavior While In The Placement			
99	Other			

REMINDERS

- Removed a data element TE031 DISCIPLINARY-ACTION-END-DATE:
 - From the TReX DisciplineAction complex type.

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-ACTION-END-DATE	DisciplineActionDate	DisciplineActionType		9/1/2023
Definition				
<p>DISCIPLINARY-ACTION-END-DATE indicates the date on which the unexpired disciplinary assignment will end. This must be a valid date occurring after the record transfer (in the future). This disciplinary event must be unexpired, i.e., the event must be applicable to the timeframe in which the student record is being transferred to another district/campus.</p>				
Special Instructions				
<p>TEC 537.022(b) states "If a district or school takes disciplinary action against a student and the student subsequently enrolls in another district or school before the expiration of the period of disciplinary action, the governing body of the district or school taking the disciplinary action shall provide to the district or school in which the student enrolls, at the same time other records of the student are provided, a copy of the order of disciplinary action."</p>				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE031		No	yyyy = 2002-2039 mm = 01-12 dd = 01-31	
Applicable Record	Length	Type	Pattern	
Student Record	10	Date	yyyy-mm-dd	

REMINDERS

- Revised the data element TE030 DISCIPLINARY-ACTION-CODE

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-ACTION-CODE	DisciplineActionCode	DisciplineActionType		9/1/2023
Definition				
DISCIPLINARY-ACTION-CODE indicates the type of the unexpired disciplinary action taken for a student. This disciplinary event must be unexpired, i.e., the event must be applicable to the timeframe in which the student record is being transferred to another district/campus.				
Special Instructions				
TEC 537.022(b) states "If a district or school takes disciplinary action against a student and the student subsequently enrolls in another district or school before the expiration of the period of disciplinary action, the governing body of the district or school taking the disciplinary action shall provide to the district or school in which the student enrolls, at the same time other records of the student are provided, a copy of the order of disciplinary action."				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE030 (PEIMS: E1005)	TC06 (PEIMS: C164)	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	CODED	##	

REMINDERS

- Revised the data element TE032 DISCIPLINARY-ACTION-NUMBER

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-ACTION-NUMBER	DisciplineActionNum	DisciplineActionType		9/1/2023
Definition				
DISCIPLINARY-ACTION-NUMBER indicates the local disciplinary action number used to report an unexpired disciplinary event for a student. This disciplinary event must be unexpired, i.e., the event must be applicable to the timeframe in which the student record is being transferred to another district/campus.				
Special Instructions				
TEC 537.022(b) states "If a district or school takes disciplinary action against a student and the student subsequently enrolls in another district or school before the expiration of the period of disciplinary action, the governing body of the district or school taking the disciplinary action shall provide to the district or school in which the student enrolls, at the same time other records of the student are provided, a copy of the order of disciplinary action."				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE032 (PEIMS: E1004)		No		
Applicable Record	Length	Type	Pattern	
Student Record	3	NUMERIC	###	

REMINDERS

- Revised the data element TE033 DISCIPLINARY-ACTION-REASON

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISCIPLINARY-ACTION-REASON	DisciplineActionReason	DisciplineActionType		9/1/2023
Definition				
DISCIPLINARY-ACTION-REASON indicates the reason a student was subject to the unexpired disciplinary action. This disciplinary event must be unexpired, i.e., the event must be applicable to the timeframe in which the student record is being transferred to another district/campus.				
Special Instructions				
TEC 537.022(b) states "If a district or school takes disciplinary action against a student and the student subsequently enrolls in another district or school before the expiration of the period of disciplinary action, the governing body of the district or school taking the disciplinary action shall provide to the district or school in which the student enrolls, at the same time other records of the student are provided, a copy of the order of disciplinary action."				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE033 (PEIMS: E1006)	TC07 (PEIMS: C165)	No		
Applicable Record	Length	Type	Pattern	
Student Record	2	Coded	##	

REMINDERS

- New Subsection of Texas Record Exchange System Data Standards (v5.5 January 2024)
 - 2.15.1 Safe and Supportive School
 - Transfer of Discipline Record Guidance

2.15.1 SAFE AND SUPPORTIVE SCHOOLS

TEC, §25.036(c), requires the transfer of a child’s disciplinary record and any school behavioral threat assessments when a child transfers to a new school district.

Transfer of Discipline Record Guidance

When the current LEA fulfills a request for the student record, the LEA extracts the data, including all current year Public Education Information Management System (PEIMS) reportable discipline (when applicable), from the local student information system and uploads the data into TREx.

TREx will retrieve discipline history from PEIMS using a student’s Unique ID. Up to five prior years of discipline information will be attached as an Excel file to the student record in TREx. The file will contain the following discipline data for the applicable prior school year(s):

- DistrictID
- CampusEnroll
- IncidentNumber
- ActionReason
- CampusDiscAction
- ActionNumber
- ActionCode
- DateDiscAction
- ActualLengthDiscAssignment
- OfficialLengthDiscAssignment
- LengthDifferenceReasonCode
- CampusDiscResponsibility
- BehaviorLocationCode
- InconsistentCodeOfConductIndicator
- SafeSupportiveSchoolProgramTeamReview

REMINDERS

■ New Subsection of Texas Record Exchange System Data Standards (v5.5 January 2024) continued

■ 2.15.1 Safe and Supportive School

■ Transfer of School Behavioral Threat Assessment Guidance

If a student has no historical discipline action records, TREx will not attach a Historical Discipline file.

Note: LEAs are responsible for transmitting discipline action data for the current school year through TREx.

Transfer of School Behavioral Threat Assessments Guidance

TEC §25.002(a)(2) and TEC §25.036(c) require that any school behavioral threat assessment (SBTAs) conducted, including those considered “closed,” be sent to the receiving school district. When transferring SBTA records, local education agencies (LEAs) must ensure the SBTA record contains any and all materials provided to or produced by a team during a threat assessment of a student as specified in TEC §37.115(j-1). Utilizing the attachment feature in TREx, LEAs are required to transmit all school behavioral threat assessments, not only those that resulted in disciplinary action.

For information on file naming standards for the SBTA attachments, refer to section 2.3.4 File Requirements.



2024-2025
SCHOOL YEAR

DATA ELEMENT UPDATES

- Added a new data element TE164 DISTING-LEVEL-ACHIEVEMENT-GRADUATE

Common Name	XML Name	Complex Type	Date Issued	Date Updated
DISTING-LEVEL-ACHIEVEMENT-GRADUATE	DistingLevelAchievementGraduate	AcademicStatusType	7/1/2024	
Definition				
DISTING-LEVEL-ACHIEVEMENT-GRADUATE indicates the student has successfully completed the distinguished level of achievement as provided by TEC §28.025 (b-15) or TEC §28.0253.				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE164 (PEIMS: E3089)	TC116	No		
Applicable Record	Length	Type	Pattern	
AAR-Transcript	1	CODED	#	

DATA ELEMENT UPDATES

- Added a new data element TE165 FHSP-DISTING-LEVEL-PARTICIPANT

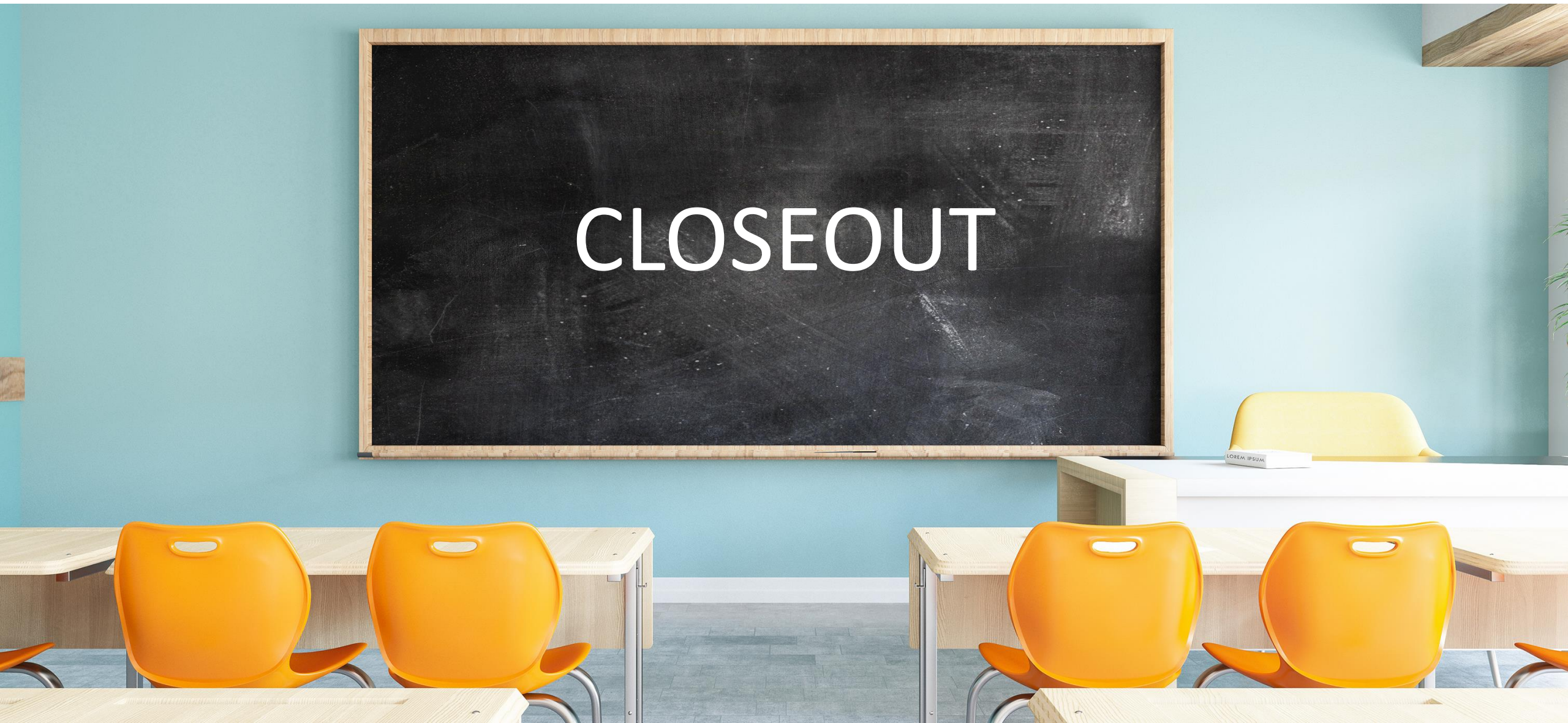
Common Name	XML Name	Complex Type	Date Issued	Date Updated
FHSP-DISTING-LEVEL-PARTICIPANT	FHSPDistingLevelParticipant	AcademicStatusType	7/1/2024	
Definition				
FHSP-DISTING-LEVEL-PARTICIPANT indicates a student is currently pursuing the distinguished level of achievement program under the Foundation High School Program as provided by TEC 28.025 (b-15).				
Special Instructions				
Data Specifications				
Element ID	Code Table ID	Required	Domain of Values	
TE165 (PEIMS: E3029)	TC116	No		
Applicable Record	Length	Type	Pattern	
Student Record	1	CODED	#	

DATA ELEMENT UPDATES



- Beginning with the 2023-2024 school year graduates, the data element TE104 FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE is no longer used in TREx. The data element will remain in TREx for the transfer of records and transcripts of graduates prior to the 2023-2024 school year. Graduates from the 2023-2024 school year will use the following data elements:
 - TE164 DISTING-LEVEL-ACHIEVEMENT-GRADUATE indicates the student has successfully completed the distinguished level of achievement as provided by TEC §28.025 (b-15) or TEC §28.0253.
 - TE165 FHSP-DISTING-LEVEL-PARTICIPANT indicates the student is currently pursuing the distinguished level of achievement under the Foundation High School Program as provided by TEC §28.025 (b-15).

CLOSEOUT



REMINDERS

- HB1, Sec 25.002 (a-1) requires each district to transfer student records within **10 working days** of receipt of a request by the receiving district.
- A tip for a quicker search on the Search For An Institution screen, when you search for a "school-only" enter one word from the school name with an asterisk on each side:

Example: *Austin*

This will find all schools with the word "Austin" in their name.

REMINDERS

- TReX Notifications and Purges are PAUSED over breaks for Winter, Spring, and Summer to allow users additional time to fulfill requests and download records.

RECORD TRANSFER



We have received many emails and phone calls about when it is appropriate to not fulfill, or to fulfill a TReX request for a student enrolling or intending to enroll for the next school term. While replying to your questions, TEA guidance inconsistencies were noticed. TEA interpretation discrepancies between divisions with regard to Section 3.4.4 in the SAAH and the TReX Data Standards must be resolved.

More information to follow about this topic.



FREQUENTLY ASKED QUESTIONS continued



Could you provide guidance on what TReX record requests are required to reply to? Many districts receive record requests from schools needing records for review. Is a district required to send records for students who "intend" to enroll? The TReX Data Standards is referenced.

2023-2024 TReX DATA STANDARDS

PRIVACY

TEC §25.002 and Family Education Rights and Privacy Act (FERPA) 34 CFR Part §99, 99.31(a)(2) and §99.34 protect the right of access to the student record. A school district may disclose education records, without parent consent, to another district in which a student seeks or intends to enroll, or where the student is already enrolled so long as the disclosure is for purposes related to the student's enrollment. Districts must protect the confidential information on student records and transcripts from unauthorized individuals. TReX encryption ensures protection of the data during transmission and within the TReX process; however, once the data are downloaded, data security becomes the responsibility of the receiving school district/campus.



TECHNICAL RESOURCES

- TIMS tickets can be created by clicking on the icon in the TReX application.



- Questions can be sent via email to trex@tea.texas.gov.
- To view the TReX Data Standards, visit the TEA webpage at [Texas Records Exchange \(TReX\)](#)

TECHNICAL RESOURCES

- Additional information on record transfers can be found in the
 - [Student Attendance Accounting Handbook \(SAAH\)](#) sections:
 - Section 3.4.4 Information and Record of Transfer
 - Section 4.3.3.1 Transfer of Records
 - [Texas Records Exchange \(TREx\) version 5.5](#) sections:
 - Section 2.9 Student Records
 - Section 2.15.1 Safe and Supportive School
 - [Texas Records Exchange \(TREx\) Training Materials](#) section:
 - Transfer of Disciplinary Record / Behavior Threat Assessment: [Tutorial Video](#)
 - [Region 11 PEIMS Website/Resources/TSDS](#)
 - TREx Quick Reference Guide 2023



QUESTIONS?