

MINUTES
REGULAR MEETING
of the
BOARD OF DIRECTORS
EDUCATION SERVICE CENTER REGION 11

December 18, 2023

The minutes reflect the order in which agenda items were discussed and acted upon.

A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:33 a.m., Monday, December 18, 2023.

B. Invocation

Dr. Thompson gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Dr. Larry Blair, Vice-Chairman Dr. Jay Thompson, Secretary Mr. Dennis Hughes, Place 4 Dr. Jeff Turner, Place 6 Dr. Karen Rue, Place 7 Natalie Texada, Charter School Member
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Members Absent	None
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, Rory Peacock, Dr. Pam Brown, Brandilyn DePalma, Laura Weir, Lori Burton, Steven Nazworth, and Nelline Dignum
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Guest(s)	Dr. Jeff Hanks Jackie Gonzalez and Justine Singletary; Weaver and Tidwell, L.L.P.
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C. Citizen / Employee Comments

None.

D. Closed Session Deliberation Under Texas Government Code 551.074 Regarding Potential Candidate(s) to Fill the Board of Director Vacancy in Place 2 for the Remainder of the Unexpired Term Due to the Resignation of Director Rod Townsend

EXECUTIVE SESSION

Chairman Bryce stated that at 10:35 a.m. the Board would enter into executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel.

The Board reconvened into open session at 10:38 a.m.

E. Deliberation and Possible Action to Appoint a Replacement Director to Fill the Vacancy in Board of Director Place 2 for the Remainder of the Unexpired Term in Accordance with Commissioner of Education Rule 53.1001(a)(4)

A motion was made by Dr. Blair, seconded Ms. Texada, and passed (unanimously) that Dr. Jeff Hanks be appointed to fill the vacancy in Board of Director Place 2 for the remainder of the unexpired term in accordance with Commissioner of Education Rule 53.1001(a)(4).

F. Consider Action on Items Discussed in Executive Session If Any

The motion was made under agenda item E.

SEPARATE ITEMS

G. Sign the Statement of Officer

Dr. Hanks signed the Statement of Officer. (Copy attached to the permanent record.)

H. Administer the Oath of Office

Notary Public Neline Dignum administered the Oath of Office to Dr. Jeff Hanks, Place 2. (Copy attached to the permanent record.)

U. INFORMATION ITEMS

1. Board Recognition

I. Approve Minutes of October 23, 2023, Board Meeting

A motion was made by Dr. Thompson, seconded by Dr. Turner, and passed (unanimously) that the Board approve the minutes of the October 23, 2023, Board meeting, as presented. (Copy attached to the permanent record.)

J. Consent Agenda

A motion was made by Dr. Rue, seconded by Dr. Blair, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for October and November 2023
2. Financial Reports for October and November 2023
3. Investment Reports for October and November 2023
4. Budget Amendments for October and November 2023

K. Consider Financial Audit 2022-2023

Ms. Gonzalez presented the audit to the Board. A motion was made by Mr. Hughes, seconded by Dr. Thompson, and passed (unanimously) that the Board accept the ESC Region 11 Financial Report dated August 31, 2023, as presented by Weaver and Tidwell, L.L.P. (Copy attached to the permanent record.)

L. Review ESC Region 11 (LEGAL) and (LOCAL) Investment Policy

1. Investment History
2. Lone Star Investment Pool
3. TexPool Investment Pool

Ms. DePalma updated the Board and reviewed CBF (LEGAL) and CBF (LOCAL). No changes were proposed.

M. Consider Resolution Regarding Review of the Investment Policy

A motion was made by Dr. Blair, seconded by Dr. Turner, and passed (unanimously) that the Board approve and sign the Resolution of Education Service Center Region 11 Board of Directors Regarding Review of the Investment Program. (Copy attached to the permanent record.)

N. Consider Fund Balance Request Program Delivery – Olympus Safety Platform

Mr. Peacock presented information to the Board. A motion was made by Dr. Rue, seconded by Dr. Thompson, and passed (unanimously) that the Board approve \$410,000 from Fund Balance – Program Delivery for the purchase of the Olympus software platform.

U. INFORMATION ITEMS

9. Technology Update
Mr. Peacock updated the Board.

O. Consider Fund Balance Request Program Delivery – Reading Support Initiative

Dr. Brown presented information to the Board. A motion was made by Mr. Hughes, seconded by Dr. Hanks, and passed (unanimously) that the Board approve \$400,000 for the Reading Support Initiative.

P. Consider Internal Service Fund Balance Request for Replacement of Main Building Roof

Ms. DePalma presented information to the Board. A motion was made by Dr. Turner, seconded by Ms. Texada, and passed (unanimously) that the Board approve \$900,000 from Internal Service Fund Balance – Building Operations for Replacement of Main Building Roof.

Q. Consider 403(b) Retirement Plan with a Matching Component

Dr. Steelman and Ms. DePalma presented information to the Board. The Board would like the Human Resources and Business Department to continue researching possible retirement plan options and bring recommendations at a future date.

R. Announce Expirations of Terms of Office of the Board of Directors and Call Election as Prescribed

A motion was made by Dr. Blair, seconded by Dr. Turner, and passed (unanimously) that the Board call an election for Places 1, 4, and 7.

S. Consider Designating and Authorizing the Board Election Clerk to Approve Non-Contested Elections for the Purpose of Eliminating the Election Process

A motion was made by Dr. Thompson, seconded by Ms. Texada, and passed (unanimously) that the Board appoint Nelline Dignum as election clerk, and approve having no election if all places are uncontested.

T. Consider Date to Canvass the Election Results

A motion was made by Dr. Hanks, seconded by Dr. Rue, and passed (unanimously) that the canvassing of election results, if necessary, will be included on the April 22, 2024, agenda.

U. INFORMATION ITEMS

2. Grant Applications

3. Personnel Report
4. TASB Membership Letter
5. Midwinter Breakfast
6. Board of Directors' Conference Registration List
7. 2023-24 Budget Update
Ms. DePalma updated the Board.
8. Commissioner's Meeting Update
Dr. Steelman updated the Board.
10. Instructional Services Update
Dr. Brown updated the Board.

V. Deliberation and Action to Accept the Resignation of Board of Director Place 3 Dr. Cathy Bryce

A motion was made by Mr. Hughes, seconded by Dr. Turner, and passed (unanimously) that the Board accept the resignation of Cathy Bryce.

W. Deliberation and Action to Authorize the Executive Director to Take Any and All Action Necessary to Comply with Commissioner of Education Rule 53.1001, Including, but not Limited to, Posting Notices in Appropriate Places and Giving Notice to Region 11 School District Board Presidents and Superintendents of a Vacancy on the Region 11 ESC Board of Directors

A motion was made by Dr. Rue, seconded by Ms. Texada, and passed (unanimously) that the Board give the Executive Director the authority to take any and all action necessary to comply with Commissioner of Education Rule 53.1001.

X. Closed Session Deliberation Under Texas Government Code 551.074 Regarding Potential Candidate(s) to Fill the Board of Director Vacancy in Place 3 for the Remainder of the Unexpired Term Due to the Resignation of Director Cathy Bryce

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board convene in closed session to deliberate under Texas Government Code 551.074 regarding potential candidates(s) to fill the Board of Director vacancy in Place 3.

EXECUTIVE SESSION

Dr. Steelman stated that at 12:34 p.m. the Board would enter into executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel.

The Board reconvened into open session at 12:45 p.m.

Y. Deliberation and Possible Action to Reorganize the Board's Officers (Possible Deliberation in Closed Session Under Texas Government Code 551.074 to Discuss Individual(s) for Officer Selection(s), but Any Action Under this Agenda Item Will be in Open Session)

A motion was made by Dr. Thompson, seconded by Dr. Turner, and passed (unanimously) that the Board elect Larry Blair as Board Chairman, Dr. Thompson as Board Vice-Chairman, and Dennis Hughes as Board Secretary.

Z. Deliberation and Possible Action to Set a Date for a Special Board Meeting to be Held in January 2024

No action was taken.

AA. Adjourn

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, February 26, 2024, at 10:30 a.m. Being no further business, a motion was made by Dr. Rue, seconded by Mr. Hughes, and passed (unanimously) to adjourn the meeting. Chairman Blair declared the meeting adjourned at 12:46 p.m.

Respectfully Submitted,



Dr. Larry Blair, Chairman



Mr. Dennis Hughes, Secretary

By: Nelline Dignum