



ESC REGION 11 CERTIFICATION PROGRAMS

PRINCIPAL PREPARATION PROGRAMS

ALLIANCE FOR EDUCATIONAL LEADERSHIP

A one-year principal certification program for educators who currently hold a master's degree

INSTRUCTIONAL LEADERSHIP COLLABORATIVE

A two-year program in cooperation with Tarleton State University for obtaining a master's degree in Curriculum and Instruction and principal certification

PRINCIPAL PREPARATION PARTNERSHIP PROGRAM

A two-year program in cooperation with Midwestern State University for obtaining a master's degree in Educational Administration and principal certification

Educators in public and private school settings are eligible for entry. Private school candidates are subject to the same requirements as individuals in public school settings.

For additional information:

ESC Region 11 Certification Department

1451 S. Cherry Lane • White Settlement, TX 76108
(817) 740-7632 • Fax (817) 740-3669
www.esc11.net/cert



Alliance for Educational Leadership

Education Service Center Region 11 provides the Alliance for Educational Leadership (AEL) program, a one-year principal certification program for educators who hold a master's degree. Principal candidates may obtain a probationary principal certificate during the course of training. Initial training takes place during the months of June and July. Training sessions continue approximately once a month on Saturdays during the school year. Principal candidates engage in ongoing assessments and receive support from a mentor principal, program consultant, and field supervisor.

District Responsibilities

School districts must allow the applicant to participate in the program. The District Agreement Form outlines specific district responsibilities such as placement, administrative experiences, and mentoring. Placement of the principal candidate in an administrative position after completion of the program is left to the discretion of the district.

Participant Responsibilities

Principal candidates engage in a continuous process of performance and evaluation. A variety of formats are used, including a research project, written reflections, a portfolio, self-assessment, performance assessments, and the local school district appraisal, if applicable. More detailed requirements for program principal candidates are outlined in the AEL Principal Candidate Agreement Form and the Principal Preparation Program Handbook.

Certification

Principal candidates may hold a probationary principal certificate during the program. Probationary principal certificates are approved for active principal candidates upon campus/district request. ESC Region 11 makes a recommendation to the state for a standard principal certificate at the end of the program contingent upon successful completion of all program requirements, recommendations from the principal candidate's mentor and Region 11 staff, and a passing score on the TExES.

Minimum Entry Requirements

- Master's degree from an accredited university*
- Valid teaching certificate
- Districts may have additional entry requirements beyond those listed here.
- GPA of 3.0 on master's degree
- Completion of District Agreement Form
- Two years of creditable teaching experience
- Acceptable score on writing sample

**as recognized by the Texas Higher Education Coordinating Board.*

Selection Procedures

The first level of screening looks at the applicant's completed AEL application and supporting documentation. The next level of screening requires an acceptable score on the principal interview instrument.

Program Costs

Application Fee — A \$75 nonrefundable application fee is required when an application is submitted in order to establish eligibility for program entrance.

Program Fee — A fee of \$4,500 will be paid to ESC Region 11 to cover program fees. Some districts may allow payments through payroll deduction. Program fees must be paid in full to complete certification. Payments are due as follows:

- \$1,300 due upon course registration; \$400 per month for eight months. (The last \$3,200 may be payroll deducted. It is the principal candidate's responsibility to set up payroll deduction with his or her district.)
- Principal candidates not completed by the scheduled completion date will be charged an additional \$1,500 extension fee.

TExES Fee — A fee of \$120 will be paid to Educational Testing Service (ETS) for TExES registration.

Application Fees for Principal Certification — A fee of \$52 must be paid to the State Board for Educator Certification (SBEC) when application is made for probationary principal certification. A fee of \$77 must be paid to SBEC for a standard principal certificate upon successful completion of AEL program requirements.

Out-of-Region Fee — A fee of \$500 will be paid to ESC Region 11 to cover costs associated with supporting principal candidates who are employed in districts located 75 miles or more from Region 11.

Books — Principal candidates are responsible for purchasing textbooks. The estimated cost is \$250-\$300.

Application Procedures

Application documents are available online at www.esc11.net/cert. Please send the following items to ESC Region 11's Certification Department after submitting the online application and application fee by April 1st:

- Official sealed transcripts (from all schools attended)
- Signed District Agreement Form
- Copy of teacher certificate
- Handwritten essay
- Signed Mentor Agreement Form
- Copy of Teacher Service Record documenting two years of creditable classroom teaching experience

All submitted application documents become property of ESC Region 11 and will not be returned.

Instructional Leadership Collaborative

Education Service Center Region 11, in cooperation with Tarleton State University and regional school districts, provides the Instructional Leadership Collaborative (ILC), a two-year program for obtaining principal certification and a master's degree in Curriculum and Instruction. Acceptance into the ILC requires that a candidate be currently employed and that the employing district agrees to allow the applicant to participate in the program.

District Responsibilities

School districts must allow the applicant to participate in the program. The District Agreement Form outlines specific responsibilities such as placement, principal candidate duties, and mentoring. Placement in an administrative position after the completion of the program is left to the discretion of the district.

Participant Responsibilities

Tarleton State University coursework is generally provided online; however any face to face classes are held at the Hickman Building, located at 6777 Camp Bowie Boulevard in Fort Worth. Principal certification training sessions are held at the ESC Region 11. Principal candidates must attend all sessions/classes and maintain a 3.0 grade point average on all coursework.

Certification

Principal Candidates may hold a probationary principal certificate during the program. Probationary principal certificates are approved for active principal candidates upon campus/district request. ESC Region 11 makes a recommendation to the state for a standard certificate at the end of the program contingent upon successful completion of all program requirements, recommendations from the principal candidate's mentor and ESC Region 11 staff, and a passing score on the TExES.

Minimum Entry Requirements

- Two years of creditable teaching experience
- GPA of 3.0 on last 60 hours of college credit
- Full admittance to Tarleton State University graduate school
- Valid teaching certificate
- Completion of District Agreement Form
- Districts may have additional entry requirements beyond those listed here.

Detailed information about the admittance process can be found at the TSU Web site, www.tarleton.edu/graduate/admissions. Considerations for admittance to TSU include TSU application and application fee (\$30), GRE score (www.ets.org/gre), GPA, official transcripts, and essay.

Selection Procedures

The first level of screening looks at the completed ILC application and supporting documentation. The next screening level requires full admittance into TSU's College of Graduate Studies. Applicants who pass the initial screening levels are then scheduled for a structured interview using a principal interview instrument.

Program Costs

Application Fee — A \$75 nonrefundable ILC Principal Preparation Program application fee is required in order to establish eligibility for program entrance.
Tarleton State University Graduate School Application Fee — A \$30 nonrefundable graduate school application fee must accompany the application in order to establish eligibility for entrance to the TSU graduate school.

Program Fees — A fee of \$2,300 per year (\$4,600 total) will be paid to ESC Region 11 to cover program fees. Payments of \$1,000 will be due the beginning of year one and year two. Payments of \$162.50 will be paid in eight months each year. Payroll deductions may be set up for the monthly payments. Principal candidates not completed by August 31st of the scheduled completion year will be charged an additional \$1,500 extension fee.

Out-of-Region Fee — During the practicum year, a fee of \$500 is to be paid to ESC Region 11 to cover costs associated with supporting principal candidates who are employed in districts located 75 miles or more from Region 11.

Tuition and University Fees — Tuition and university fees will be paid directly to TSU. The student is responsible for payment of these fees. Please see the net price calculator at www.tarleton.edu/scripts/tuition for approximate cost of courses through Tarleton State University. Financial aid may be applied for through www.fafsa.ed.gov. The code for TSU is 003631. The deadline for applying for financial aid for summer courses is April 1.

TExES Fee — A fee of \$120 will be paid to Educational Testing Service (ETS) for TExES registration.

Application Fees for Principal Certification — A fee of \$52 must be paid to the State Board for Educator Certification (SBEC) when application is made for probationary principal certification. A fee of \$77 must be paid to SBEC for a standard principal certificate upon successful completion of ILC program requirements.

Books — Textbook costs are the responsibility of the principal candidate. The estimated cost for textbooks for the ESC Region 11 training is \$250-\$300. This does not include textbooks for TSU classes.

Application Procedures

ILC applicants must apply to both the TSU graduate school and Education Service Center Region 11. All ESC Region 11 application documents must be received at ESC Region 11 by April 1. Application documents are available online at www.esc11.net/cert. Send the following items at one time to ESC Region 11 after submitting the online application and application fee:

- Official sealed transcripts (from all schools attended)
- Signed District Agreement Form
- Copy of teacher certificate
- Signed Mentor Agreement Form
- Copy of Teacher Service Record documenting two years of creditable classroom teaching experience

All submitted application documents become property of ESC Region 11 and will not be returned.

Principal Preparation Partnership Program

Education Service Center Region 11, in collaboration with Midwestern State University and regional school districts, provides the Principal Preparation Partnership Program (PPPP) as a two-year program for obtaining principal certification and a master's degree in Educational Administration. School districts must allow the applicant to participate in the PPPP. Acceptance into the PPPP requires that an applicant be currently employed and that the employing district agrees to allow the applicant to participate in the program.

* MSU also provides concentrations such as Special Education and Bilingual/ESL.

District Responsibilities

School districts must allow the applicant to participate in the PPPP. The District Agreement Form outlines specific responsibilities such as placement, principal candidate duties, and mentoring. Placement in an administrative position after the completion of the program is left to the discretion of the district.

Participant Responsibilities

Principal candidates must attend all sessions/classes and maintain a 3.0 grade point average on all university coursework. Midwestern State University coursework is completed in an online delivery. Principal certification training sessions are held at ESC Region 11.

Certification

Principal candidates may hold a probationary principal certificate during the program. Probationary principal certificates are approved for active principal candidates upon campus/district request. ESC Region 11 makes a recommendation to the state for a standard certificate at the end of the two years contingent upon successful completion of all program requirements, recommendations from the principal candidate's mentor and Region 11 staff, and a passing score on the TExES.

Minimum Entry Requirements

- Two years of creditable teaching experience
- GPA of 3.0 on last 60 hours of college credit
- Full admittance to MSU graduate school completed online
- Valid teaching certificate
- Signed District Agreement Form
- Districts may have additional requirements beyond those listed here.
- Handwritten essay

Detailed information about the admission process can be found at the MSU Web site, <http://mwsu.edu/academics/graduateschool>. Consideration for admittance to MSU includes MSU application and application fee (\$35), GRE scores (www.ets.org/gre), GPA and official transcripts.

Selection Procedures

The first level of screening looks at the applicant's completed PPPP application and supporting documentation. The next level requires full admittance into the MSU College of Graduate Studies. Applicants who pass this screening level are then scheduled for a structured interview using a principal interview instrument.

Program Costs

Application Fee — A \$75 nonrefundable PPPP Principal Preparation Program application fee is required in order to establish eligibility for program entrance.

Midwestern State University Graduate School Application Fee — A \$35 nonrefundable graduate school application fee must accompany the application in order to establish eligibility for entrance to MSU graduate school.

Program Fees — A fee of \$2,300 per year (\$4,600 total) will be paid to ESC Region 11 to cover program fees. Payments of \$1,000 will be due the beginning of year one and beginning of year two. Payments of \$162.50 will be paid in eight months each year. Payroll deductions may be set up for the monthly payments. Principal candidates not completed by the scheduled completion year will be charged an additional \$1,500 extension fee.

Out-of-Region Fee — During the practicum year, a fee of \$500 is to be paid to ESC Region 11 to cover costs associated with supporting principal candidates who are employed in districts located 75 miles or more from ESC Region 11.

Tuition and University Fees — Tuition and university fees will be paid directly to Midwestern State University. Principal candidates will enroll in approximately 30 hours through MWSU while in the PPPP. Please see the MWSU tuition calculator at www.mwsu.edu/busoffice/tuition-calculator for approximate costs. Please see a list of possible scholarships for MWSU at www.mwsu.edu/donation/scholarship-apps. Financial aid may be applied for through www.fafsa.ed.gov.

TExES Fee — A fee of \$120 will be paid to Educational Testing Service (ETS) for TExES registration.

Application Fees for Principal Certification — A fee of \$52 must be paid to the State Board for Educator Certification (SBEC) when application is made for probationary principal certification. A fee of \$77 must be paid to SBEC for a standard principal certificate upon successful completion of PPPP requirements.

Books — Textbook costs are the responsibility of the principal candidate. The estimated cost for textbooks for the ESC Region 11 training is \$250-\$300. This does not include textbooks for MSU classes.

Application Procedures

Applicants to the Principal Preparation Partnership Program must apply to both the Midwestern State University Graduate School and Education Service Center Region 11. All ESC Region 11 application documents must be received at ESC Region 11 by April 1. Application documents are available online at www.esc11.net/cert. Send the following items at one time to ESC Region 11 after submitting the online application and application fee:

- Official sealed transcripts (from all schools attended)
- Signed District Agreement Form
- Copy of teacher certificate
- Handwritten essay
- Signed Mentor Agreement Form
- Copy of Teacher Service Record documenting two years of creditable classroom teaching experience

All submitted application documents become property of ESC Region 11 and will not be returned.