

MINUTES
REGULAR MEETING
of the
BOARD OF DIRECTORS
EDUCATION SERVICE CENTER REGION 11

October 23, 2023

The minutes reflect the order in which agenda items were discussed and acted upon.

A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:35 a.m., Monday, October 23, 2023.

Members Present	Dr. Cathy Bryce, Chairman Dr. Larry Blair, Vice-Chairman Dr. Jay Thompson, Secretary Mr. Dennis Hughes, Place 4 Dr. Jeff Turner, Place 6
Members Absent	Mr. Rod Townsend, Place 2 Dr. Karen Rue, Place 7 Ms. Natalie Texada, Charter School Member
Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, Dr. Cathy Sewell, Rory Peacock, Brandilyn DePalma, Laura Weir, Laurie Enocksen, Ravonne Allmon-Smith, Lori Burton, Jim Phillips, and Nelline Dignum
Guest(s)	None

B. Invocation

Dr. Thompson gave the invocation.

C. Citizen / Employee Comments

None.

D. Approve Minutes of August 28, 2023, Board Meeting

A motion was made by Dr. Blair, seconded by Dr. Turner, and passed (unanimously) that the Board approve the minutes of the August 28, 2023, Board meeting as presented. (Copy attached to the permanent record.)

E. Consent Agenda

A motion was made by Dr. Thompson, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for August and September 2023
2. Financial Report for September 2023
3. Investment Reports for August and September 2023
4. RFP #23-07-28 – Professional Development & Educational Services
5. RFP #23-08-28 – Creative Software Suite
6. RFP #23-09-28 – Digital Badging for Canvas LMS System

SEPARATE ITEMS

F. Consider Revised Pay Plans for 2023-2024

Ms. Allmon-Smith updated the Board. A motion was made by Dr. Turner, seconded by Dr. Blair, and passed (unanimously) that the Board adopt the adjustments of job titles as presented that were made to more accurately reflect the work and the appropriate placement in pay grades.

G. INFORMATION ITEMS

1. Grant Applications
2. Personnel Report
3. Board and Spouse Christmas Dinner
4. Midwinter Breakfast
5. Board of Directors' Conference Registration List
6. 2023-2024 Budget Update
Ms. DePalma updated the Board.
7. Texas Education Agency AFR Review
Ms. DePalma updated the Board.
8. Commissioner's Meeting Update
Dr. Steelman updated the Board.
10. Instructional Services Update
Dr. Sewell updated the Board.
9. Technology Update
Mr. Peacock updated the Board.
11. ESC Region 11 Executive Summary/Cost Analysis
Ms. Burton updated the Board.
12. Employee Recognition
13. ESC Region 11 Strategic Plan
Mr. Phillips updated the Board.

H. Consider Executive Director Goals for 2023-2024

Dr. Steelman addressed the Board and discussed TEA metrics and targets. The Executive Director plans to provide additional assistance and support to the new superintendents in the region. The ESC continues to reorganize staff and resources to be responsive to the needs of the Region 11 LEAs. The ESC Region 11 Strategic Plan includes some very ambitious goals for the 2023-2024 school year that will require hard work and continued efforts to achieve. The goals overlap and are ongoing. Dr. Steelman will entertain any thoughts and ideas the Board has.

The Board admires the challenges the service center has and appreciates the diligence of Dr. Steelman to stay connected with superintendents. The Board appreciates not only the relationship with TEA but also that LEA needs are being met.

A motion was made by Mr. Hughes, seconded by Dr. Blair, and passed (unanimously) that the Board accept the 2023-2024 Executive Director goals as submitted.

EXECUTIVE SESSION

Chairman Bryce stated that at 11:52 a.m. the Board would enter executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel.

The Board reconvened into open session at 12:04 p.m.

I. Consider Action on Items Discussed in Executive Session If Any

See agenda items J and K.

J. Deliberation and Action to Accept the Resignation of Place 2 Board of Director Rod Townsend

A motion was made by Dr. Thompson, seconded by Dr. Blair, and passed (unanimously) that the Board accept the resignation of Rod Townsend.

K. Deliberation and Action to Authorize the Executive Director to Take Any and All Action Necessary to Comply with Commissioner of Education Rule 53.1001, Including, but not Limited to, Posting Notices in Appropriate Places and Giving Notice to Region 11 School District Board Presidents and Superintendents of a Vacancy on the Region 11 ESC Board of Directors

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board give the Executive Director the authority to take any and all action necessary to comply with Commissioner of Education Rule 53.1001.

L. ADJOURN

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, December 18, 2023, at 10:30 a.m. Being no further business, a motion was made by Dr. Thompson, seconded by Mr. Hughes, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:05 p.m.

Respectfully Submitted,



Dr. Cathy Bryce, Chairman


Dr. Jay Thompson, Secretary

By: Nelline Dignum