

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11

December 16, 2019

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:40 a.m. Monday, December 16, 2019, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

**B. Invocation**

Dr. Thompson gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Mr. G.B. Bailey, Secretary Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Ms. Natalie Texada, Charter School Member
Members Absent	Dr. Larry Blair, Vice-Chairman Mr. J.B. Morgan, Place 7
Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, John Petree, Rory Peacock, Brandilyn DePalma, Laura Weir, Tiffany Green, Lyndsae Benton, and Nelline Dignum
Guest(s)	Jackie Gonzalez; Weaver and Tidwell, L.L.P.

**N. INFORMATION ITEMS**

1. Board Recognition

Dr. Steelman thanked the Board for their service and dedication.

**C. Citizen / Employee Comments**

None.

**D. Approve Minutes of October 21, 2019 Board Meeting**

A motion was made by Mr. Bailey, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the minutes of the October 21, 2019 Board meeting, as presented. (Copy attached to the permanent record.)

**E. CONSENT AGENDA**

A motion was made by Mr. Hafley, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for September and October 2019
2. Financial Reports for September and October 2019
3. Investment Reports for September and October 2019
4. Budget Amendments for September and October 2019
5. RFP 2020-02-2024 Contracted Professional Development

**SEPARATE ITEMS**

**F. Consider Financial Audit 2018-19**

A motion was made by Mr. Bailey, seconded by Mr. Hafley, and passed (unanimously) that the Board accepts the ESC Region 11 Financial Report dated August 31, 2019, as presented by Weaver and Tidwell, L.L.P. (Copy attached to the permanent record.)

**G. Review ESC Region 11 (LEGAL) and (LOCAL) Investment Policy**

Ms. DePalma, reviewed CBF (LEGAL) and CBF (LOCAL). No changes were suggested.

**H. Consider Resolution Regarding Review of the Investment Policy**

A motion was made by Dr. Thompson, seconded by Ms. Texada, and passed (unanimously) that the Board approve and sign the Resolution of Education Service Center Region 11 Board of Directors Regarding Review of the Investment Program. (Copy attached to the permanent record.)

**I. Announce Expirations of Terms of Office of the Board of Directors and Call Election as Prescribed**

A motion was made by Mr. Hafley, seconded by Mr. Hughes, and passed (unanimously) that the Board call an election for Places 2 and 5.

**J. Consider Designating and Authorizing the Board Election Clerk to Approve Non-Contested Elections for the Purpose of Eliminating the Election Process**

A motion was made by Dr. Thompson, seconded by Mr. Bailey, and passed (unanimously) that the Board appoint Nelline Dignum as election clerk, and approve having no election if all places are uncontested.

**K. Consider Date to Canvass the Election Results**

A motion was made by Mr. Hafley, seconded by Dr. Thompson, and passed (unanimously) that the canvassing of election results, if necessary, will be included on the April 20, 2020 agenda.

**L. Construction Projects**

**1. Main Building**

Dr. Steelman updated the Board.

**2. Ryan's Steak House**

Dr. Steelman updated the Board. The name for the new building is the ESC Annex Building.

**M. Consider Fund Balance - Program Delivery**

No information or action was taken.

**N. INFORMATION ITEMS**

2. Grant Applications
3. Personnel Report
4. Board of Directors Conference Registration List
5. Board and Spouse Christmas Dinner
6. Employee Holiday Luncheon
7. Midwinter Breakfast Invitation
8. Commissioner's Meeting Update  
There was no meeting in December. Nothing to report.
9. Technology Update  
Mr. Peacock updated the Board.
10. Instructional Services Update  
Mr. Petree updated the Board. Ms. Benton updated the board on HB 3 Reading Academies.

**EXECUTIVE SESSION**

The Board entered into executive session as authorized by Gov't Code 551.074, personnel, at 11:36 a.m. to discuss a personnel matter.

**O. Consider Action on Items Discussed in Executive Session, If Any**

The Board reconvened into open session at 12:03 p.m.

No action was taken.

**BOARD MEETING HANDOUTS**

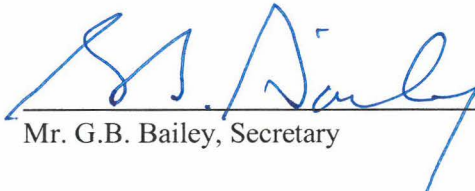
- RFP 2020-02-2024 Contracted Professional Development Information
- Audit
- HB 3 Reading Academies FAQs for ESCs

**P. ADJOURN**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, February 24, 2020, at 10:30 a.m. Being no further business, a motion was made by Mr. Bailey, seconded by Mr. Hughes, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:04 p.m.

Respectfully Submitted,

  
Dr. Cathy Bryce, Chairman

  
Mr. G.B. Bailey, Secretary

By: Nelline Dignum